

PRECAST CONCRETE STRUCTURES ASSOCIATION  
BOARD OF DIRECTORS MEETING  
10:00 AM – 12:00 PM  
STATE MATERIALS OFFICE, GAINESVILLE, FLORIDA  
WEDNESDAY – February 20, 2019

- I. Call to order, Statement of Antitrust** – President Jason Lambert
- II. Roll Call**
- III. President’s Report** – Jason Lambert
- IV. Secretary/Treasurer Report** – Tom Campbell
  - A. Approval, Minutes from October 10, 2018  

Action: Bill Bard made a motion to accept the October 10, 2018 meeting minutes, seconded by Tom Campbell. Accepted.
  - B. Review, Financial Dashboard- November, December and January  

Tom Campbell presented the November, December, and January financial dashboards. He reported there is currently approximately \$40,400 in the bank.
- V. PCSA Administrative Topics** – Rob Wilson, Executive Director
  - A. Update, Membership Dues  

Rob Wilson reported outstanding dues totals approximately \$16,000.

Tina Ward reported that past due invoices will be sent out in March.
- VI. New Business**
  - A. Ptop Design Review Procedure  

Jason Lambert reported there is clarification needed regarding the Ptop design procedure, with the following questions:

    1. How quickly will they get back to us?
    2. How long is approval good for?
    3. What is the process?
  - B. FDOT to change their S grate drawing in the index  

Jason Lambert reported traffic rated grate index number 425-040 currently in the index depicts non-traffic grate.
  - C. CTQP Certifications & FDOT Photography in Plants  

Jason Lambert reported he will ask for clarification on the CTQP certification at the FDOT meeting.
  - D. Polymer Concrete Manholes  

Jason Lambert reported PCSA representatives had a good meeting with JEA yesterday. The specification is on hold.

There is a meeting schedule with St. Cloud on March 7<sup>th</sup> to review polymer manholes.

E. Eye Bolts and Chains

Megan Kitchner asked should Eye Bolts and Chains be reflected on the delivery tickets where we put in dollar amounts for non-domestic steel? Jason Lambert stated they are permanent and should be reflected on the ticket.

F. Quarterly Scale Certifications

Megan Kitchner asked why Quarterly Scale Certifications go to quarterly in May 2018. Thomas Liffrog stated he will add to the questions for FDOT.

G. Other Items for Discussion Not on Agenda

Megan Kitchner suggested putting together a Marketing Committee to help promote the Association and to provide information on their products. She offered to chair the committee. Kenneth Waite, Wayne Turner, Mike Ashcraft, Tom Campbell and Mike Kovalick volunteered to be on the committee.

Action: Megan Kitchner made a motion to accept the creation of a marketing committee, seconded by Mike Kovalick. Accepted.

**VII. Old Business**

- A. Review FDOT responses from cancelled meeting in October 2018

**VIII. Next Meeting**

The next PCSA Board meeting will be May 1 in Tampa.

**IX. Adjourn**